

United Bicycle Institute, Inc.

Portland Campus 2018 Schedule and Enrollment Agreement

P.O. Box 128, Ashland, OR 97520, phone 541-488-1121, fax 541-488-3485, www.bikeschool.com

Introduction to Bicycle Maintenance		
Tuition \$950 + Registration Fee \$100 = \$1050 Total		
<input type="radio"/> Jan 8 - Jan 12, 2018	<input type="radio"/> May 7 - May 11, 2018	<input type="radio"/> Aug 6 - Aug 10, 2018
<input type="radio"/> Feb 26 - Mar 2, 2018	<input type="radio"/> Jun 4 - Jun 8, 2018	<input type="radio"/> Sep 24 - Sep 28, 2018
<input type="radio"/> Apr 2 - Apr 6, 2018	<input type="radio"/> Jul 16 - Jul 20, 2018	<input type="radio"/> Oct 15 - Oct 19, 2018
		<input type="radio"/> Nov 26 - Nov 30, 2018
Professional Repair and Shop Operation		
Tuition \$1950 + Registration Fee \$150 = \$2100 Total		
<input type="radio"/> Jan 15 - Jan 26, 2018	<input type="radio"/> May 14 - May 25, 2018	<input type="radio"/> Sep 10 - Sep 21, 2018
<input type="radio"/> Feb 12 - Feb 23, 2018	<input type="radio"/> Jun 11 - Jun 22, 2018	<input type="radio"/> Oct 1 - Oct 12, 2018
<input type="radio"/> Mar 5 - Mar 16, 2018	<input type="radio"/> Jul 23 - Aug 3, 2018	<input type="radio"/> Oct 22 - Nov 2, 2018
<input type="radio"/> Apr 9 - Apr 20, 2018	<input type="radio"/> Aug 13 - Aug 24, 2018	<input type="radio"/> Dec 3 - Dec 14, 2018
Advanced Certification Seminar Week		
Tuition, both seminars (5 days) \$1250 + Registration Fee \$100 = \$1350 Total		
Mon and Tues only - UBI/DTSwiss Wheel Building, Tuition \$700 + Registration Fee \$50 = \$750		
Wed, Thurs, Fri only - UBI Certified Suspension Technician, Tuition \$650 + Reg. Fee \$50 = \$700		
<input type="radio"/> Jan 29 - Feb 2, 2018	<input type="radio"/> Jun 25 - Jun 29, 2018	<input type="radio"/> Nov 5 - Nov 9, 2018
<input type="radio"/> Mar 19 - Mar 23, 2018	<input type="radio"/> Aug 27 - Aug 31, 2018	<input type="radio"/> Dec 17 - Dec 21, 2018
<input type="radio"/> Apr 23 - Apr 27, 2018		
Brazed Steel		
Tuition \$2950 + Registration Fee \$150 = \$3100 Total		
<input type="radio"/> Jan 15 - Jan 26, 2018		
FOX Master Tech Clinic		
Tuition \$325 + Non-Refundable Registration Fee \$325 = \$650 Total		
<input type="radio"/> Apr 30, 2018	<input type="radio"/> Nov 12, 2018	
Disc Brake Seminar		
Tuition \$150 + Registration Fee \$50 = \$200 Total		
<input type="radio"/> May 1, 2018	<input type="radio"/> Nov 13, 2018	
Shimano Di2 Clinic		
Tuition \$150 + Non-Refundable Registration Fee \$50 = \$200 Total		
<input type="radio"/> May 2, 2018	<input type="radio"/> Jun 16, 2018	<input type="radio"/> Nov 14, 2018
Bosch Level 2 Training		
Tuition \$150 + Non-Refundable Registration Fee \$50 = \$200 Total		
<input type="radio"/> Mar 26, 2018		

PLEASE PRINT CLEARLY

Full Legal Name: _____
(Will be printed on certificates)

If you prefer to use a nickname in class please enter it here: _____

Date of Birth: ____/____/____ Gender: Female Male Decline to Respond
Month/Day/Year

Home Address: _____

City, State/Province: _____ Zip/Postal Code: _____

Country of Residence: _____

Country of Birth: _____ Country of Citizenship: _____

Phone Number: Home Mobile Work: (____) _____

Occupation: _____

Email Address: _____

Have you ever registered for class at UBI before? Yes No
Are you a Veteran? Yes No
If yes, someone from Administration may contact you.

Emergency Contact Information

Name _____

Relationship _____ Phone Number _____

What type of cycling activities are you involved in? _____

On a scale of 1-5, rate your mechanical experience (1= no experience/5= expert): _____

What other mechanics or fabrication courses have you taken, if any: _____

Have you ever worked in a professional bike shop as a mechanic? No Yes, How Long? _____

Current Bike Shop Name: _____

Current Bike Shop Address: _____

What are your goals for attending UBI? Personal Enrichment Career Oriented

Do you need special accommodations in the class (physical, emotional, learning, service animal, etc.)? _____

How did you hear about UBI? _____

Would you like to receive our email newsletter and updates? Yes No

Do you give UBI consent to use your photo taken in class? Yes No

Do you give UBI consent to contact you through Social Media? Yes No

Cancellation and Refund Policy:

You may cancel enrollment prior to the starting date by giving written notice to UBI via postal mail, fax, or e-mail. If receipt of your cancellation notice occurs within 5 business days of UBI's receipt of the enrollment agreement, you will receive a 100% refund of all monies paid. If receipt of a cancellation notice occurs after 5 business days of receipt of the agreement, up to the first day of class(es), a refund will be given minus the registration fee. In lieu of forfeiture of the registration fee, you may request a one-time transfer of your registration to a future class if the request occurs at least 30 calendar days prior to the start of the cancelled class, and it must be applied to a class scheduled within one year of the cancelled class. However, if you cancel the second class, the registration fee will be forfeited. Once class(es) have begun, if you withdraw from class(es) prior to completion of 50% of the class, you may be entitled to a prorated refund depending on the day of withdrawal, minus the registration fee. Within 40 days after notification of such cancellation, withdrawal, termination, or completion, a written statement showing allowable charges and total payments received shall be delivered to the student by the school, together with a refund equal in amount to the monies paid to the school in excess of those allowable charges. OAR 715-045-0036(10)(a). UBI's Veterans Refund policy complies with CFR21.4255. In the event that a veteran or eligible person fails to enter course, withdraws or is dismissed at any time prior to completion, the unused portion of tuition and all but \$10 of the registration is refunded on a pro-rata basis.

Please Read and Sign Below:

Your tuition includes instruction, the United Bicycle Institute Student Catalog, textbook(s), use of facilities, tools and instructional materials. Please note, all tuition and registration fees are payable in U.S. funds only. This application must be signed and received at UBI with the required registration fees in order to be valid. No enrollment can be processed via telephone, although faxed applications may be received with valid credit card information supplied.

I am applying to attend United Bicycle Institute. I am enclosing the appropriate registration fees in U.S. dollars for each of the classes I have checked on page 1 of this agreement. I have thoroughly read the school catalog, including each course's description, and I have read and understand the terms of this enrollment agreement, including the cancellation and refund policy. I further understand that the tuition balance is due no later than the first day of class, and if I am not present within one hour of the start of class, I will be considered a "no-show" and my place in class may be taken by another student on the waiting list. If I am applying for any Advanced Certification Seminars, I have read the requirements for entrance and meet the pre-requisites.

Printed Name: _____

Signature (required): _____ Date: _____

Signature of parent or guardian (if minor) _____ Date: _____

Signature of UBI Official: _____ Date: _____

A registration fee is required to reserve your spot in each of the classes you enroll in. The registration fees are listed, along with tuition fees, with this application. Tuition balances are due on or before the first day of class. **Payment information shall be entered on reverse side of this page.**

PLEASE NOTE: Mail or fax your completed application, with appropriate fees to the address on the front of this application. Registration may also be completed online via our web site, www.bikeschool.com. Upon receipt of your application and registration fees, we will send you an acceptance notice through e-mail. UBI is licensed as a private career school by the Oregon Higher Education Coordinating Commission. Any inquiry regarding the terms of this contract may be made by contacting United Bicycle Institute at (541) 488-1121, or the Oregon Higher Education Coordinating Commission, 255 Capitol St., NE, Salem, OR 97310, (503) 947-5751. Bicycle technology is constantly evolving. Therefore, UBI reserves the right to alter any course for the enhancement of its curriculum.

Registration fees : \$ _____
(Required for each class)

Optional Payment: \$ _____
(on tuition fee balance)

Total Enclosed: \$ _____

Payment: Check/Money Order VISA MasterCard
 American Express Discover

Credit Card #: _____

Exp: _____ Security Code: _____

Name on Card (print): _____

Billing Address: _____

Credit Card Signature: _____